

The mission of South Indian Education Society was set by the founder

Shri M. V. Venkateshwaran in 1932.

“This society should sincerely serve the cause of education and the educational needs of the common man of this cosmopolitan city.”

VISION

- Respond in a creative manner to a continuously changing cosmopolitan society.
- Support cultural and ethnic diversity in the student community.
- To create socially committed and responsible citizens with high aptitude and a sense of ethics and equity.
- To use education as a tool of empowerment

MISSION

- To provide equal opportunities through economic assistance.
- To foster moral, cultural, social, ecological and spiritual values.
- To nurture talent, innovation and entrepreneurship.
- To create generations of globally competent learners.
- To produce professionals and leaders who can be torch bearers.

OBJECTIVES

- To implement and continually update contemporary teaching and learning techniques.
- To promote the spirit of inquiry and strengthen analytical and research skills.
- To develop multiple facets of the learners' personality.
- To prepare learners to be productive members of society by enhancing quality and employability.
- To take quality education to the masses.
- To inculcate a sense of responsibility towards the environment, society and nation.

QUALITY POLICY

We are committed to a student centered environment in which the intellectual, social, cultural, physical, as well as recreational needs of students are met:

- By providing students a variety of learning experiences, forums, challenging environment, peer learning, mentoring and counseling.
- Through collaboration with academia and industry.

COLLEGE WEBSITE : www.siesce.edu.in
COLLEGE EMAIL : siesce@sies.edu.in
COLLEGE PHONE NUMBERS : 022-24074944

ADMISSIONS :

JUNIOR COLLEGE : siesceadmission.jc@gmail.com
B.COM : siesceadmission.deg@gmail.com
SELF-FINANCING COURSES : siesceadmission.deg@gmail.com

THE SOUTH INDIAN EDUCATION SOCIETY

The South Indian Education Society, since its inception in 1932, has made a significant contribution to the cause of education. The Society has all along kept pace with the steadily increasing need for education, at all levels, in this fast expanding metropolis. Owing to the vision and untiring efforts of the members of the Society and the unstinted support of the well-wishers and citizens of Mumbai, the following institutions have come into existence under the SIES banner.

SIES High School, Matunga,

SIES College of Arts, Science & Commerce, Sion (West)

SIES Institute of Comprehensive Education, Sion (West)

SIES College of Commerce & Economics Autonomous, Sion (East)

SIES (Nerul) College of Arts, Science and Commerce, Nerul, Navi Mumbai

SIES Graduate School of Technology, Nerul, Navi Mumbai

SIES College of Management Studies, Nerul, Navi Mumbai

SIES School of Packaging (Packaging Technology Centre), Nerul, Navi Mumbai

Sri Chanrasekarendra Saraswati Veda Vidya Pitha, Nerul, Navi Mumbai

SIES Centre for Professional and Distance Education, Matunga

The SIES Seniors' Home, Nerul, Navi Mumbai

SIES Indian Institute Of Environment Management

SIES (Dr. APJ. Abdul Kalam) Memorial High School

The SIES College of Commerce and Economics, one of the finest institutions of University of Mumbai, was started in the year 1989. It was inaugurated by the then Vice President Hon. Dr. Shankar Dayal Sharma. The College is a major education centre with around 3700 students. It is affiliated to the University of Mumbai and tries to achieve excellence in the interrelated areas of Commerce. Besides B.Com, the College also offers other courses like B.Com (Banking & Insurance), B.Com. (Accounting & Finance), BMS, B.Sc.(Informational Technology) B.Com. (Financial Markets) at the undergraduate level and M.Com (Accounts), M.Com.(Banking & Finance) , M.Sc.(IT) and MSc (Data Science) at the post graduate level. The College is also a PhD centre in the subject of Business Policy & Administration. It is a Tamil linguistic minority college.

It is a matter of pride that our College has been granted autonomous status by UGC from the academic year 2020-21. The College has been reaccredited by NAAC with 'A' grade in the 3rd cycle.

OUR AIM

"We are what we repeatedly do,

Excellence then, is not an act but a habit". – Aristotle

SIESCE always aims for EXCELLENCE. The institution has an efficient staff that provides encouragement and support to its students. Its outstanding performance in the field of academic, co-curricular activities and extra-curricular activities has considerably enhanced its prestige. SIESCE alumni comprises of a galaxy of eminent individuals from different walks of life.

The mission of the College is thus to transform the lives of our students for the benefit of society through the core values of learning, discovery, independence, leadership and responsibility.

COLLEGE TIMINGS :

Junior College :	12.45 p.m. onwards.
Degree College:	
B.Com , BBI . BFM , B.Sc IT :	7.20 a.m. onwards
BMS, BAF, BCOM(Hons.) :	12 noon onwards
M.Com (Accs.), M.Com (B&F) M.Sc. (IT.), M.Sc. (DS) :	7.20 a.m. onwards
M.Com. (GWM) , M.Com.(FRTA):	5.00 p.m. onwards

OFFICE HOURS

The College office hours are from 9.30 am to 5.00 pm from Monday to Saturday. Cash counters are open from 10.00 am to 1.00 pm. Changes if any will be intimated during the course of the year.

JUNIOR COLLEGE

The SIES Junior College is one of the reputed Colleges in Mumbai known for high academic success, discipline and efficient management. For the past many years, the College has had over 98% success rate at the HSC Examination.

THE SUBJECTS OFFERED AT THE JUNIOR COLLEGE CLASSES:

1. FYJC (STD.XI)

- A. Optional subjects** : Hindi / Marathi / French** / IT*
- B. Compulsory subjects** : English, Book Keeping & Accountancy, Organization of Commerce & Management, Mathematics & Statistics, Economics, Environment Education and Physical Education

2. SYJC (STD.XII)

- A. Optional subjects** : Hindi / Marathi / French ** / IT*
- B. Compulsory subjects** : English, Book Keeping & Accountancy, Organization of Commerce & Management, Mathematics & Statistics, Economics, Environment Education and Physical Education

*** If adequate number of students opt for French,*

And only if the student has studied French in/x std.

** IT subject will be allotted on the basis of Merit.*

Note : The College reserves its right to offer students the languages as it deems fit.

RULES CONCERNING ADMISSION TO JUNIOR COLLEGE

1. A student who has passed the SSC Examination conducted by the Maharashtra State Board of Secondary and Higher Secondary Education, in the subjects of English, Mathematics, Social Science, Science and other languages carrying 200 marks or an examination recognized equivalent thereto will be eligible for admission for the FYJC class. Admission to FYJC class starts after the declaration of the SSC Examination results of the Maharashtra Board.
2. A student who has passed the FYJC Examination will be eligible for admission to the SYJC Class.
3. For admission to any class it is necessary to produce in original the following:
 - A. The passing certificate of the last examination passed.
 - B. Statement of Marks
 - C. Leaving Certificate
 - D. LC or Transfer Certificate in the case of students coming from Other Boards.
 - E. Eligibility Certificate in the case of students passing an examination other than the SSC Examination of the Maharashtra State Board of Education or an examination of any Board.
 - F. Migration Certificate in the case of students coming from other boards.
4. Admissions are provisional until Final Eligibility Certificate / Transfer Certificate / Migration certificate is obtained from the HSC Board to the college.
5. Repeaters will not be admitted.
6. A student of any other college affiliated to Maharashtra Board seeking admission to SYJC class (subject to seat availability) will have to submit NOC from the respective college in addition to the above mentioned documents.

PAYMENT OF FEES

The fees shall be paid only through online mode.

**CANCELLATION OF ADMISSION AND REFUND OF FEES
(JUNIOR COLLEGE)**

As per rules of Deputy Director of Education issued from time to time.

RULES CONCERNING ATTENDANCE

For granting the terms in each subject, a minimum attendance of 75% of the theory lectures, practical's and tutorials (Wherever prescribed) separately will be required out of the total number of lectures, practical's and tutorials in the subject conducted in the terms. **If the student fails to follow the rules, the College reserves its right to deny admission to the higher class.**

EXAMINATIONS

1. FYJC: Four examinations are conducted consisting of 2 unit tests of 25 marks each and 1 semester examination of 50 marks, before Diwali Vacation and Annual examination of 100 marks during March – April.
2. SYJC: Four examinations are conducted, consisting of 2 unit tests of 25 marks, half yearly examination of 50 marks before Diwali vacation and the Preliminary examination after the completion of portion (100 marks).
3. Promotion to the SYJC class will be on the basis of the performance at all the examinations of FYJC, held during the academic year, as per the rules prescribed by the Department of Education.
4. The details regarding the examinations will be displayed on the notice board from time to time.
5. A student found to have used unfair means at the examination will be dealt with as per the rules specified by the Department of Education.
6. Students have to submit 8 assignments (4 assignments per semester) with synopsis in the first semester and the project has to be submitted in the month of January.
7. P.T. exams will be conducted for both theory and practical.
8. Students belonging to Scheduled Castes/Tribes/E.B.C /P.T.C/S.T.C may apply for Government Scholarship / Free Studentship as per government directives at a later date.

ENDOWMENT PRIZES

1. Smt. Ratna Narayan Endowment prize instituted by Smt. Ratna Narayan to the student standing first in English in Std. XII Examination.
2. Shri. N. G. Sridhar Endowment prize instituted by Shri. N.G. Sridhar to the student securing highest marks in Book-Keeping in Std. XII Examination.
3. Late MS. Gowri Scholarship instituted by Smt. R.V. Ananthalakshmi for Best student in Hindi in Junior College.
4. Shri. And Smt. P. Rajagopal Endowment prize instituted by Shri. R. Srinivasan to the student standing 1st in Economics in Std. XII.
5. Shri. T.S. Narayan Endowment prize instituted by Shri. T.S. Narayan to be awarded to the student standing 1st in std. XII.
6. Smt. Alamelu Ammal and Shri. T.S. Vishwanatha Iyer Endowment prize instituted by Shri. T.V. Seshan to be awarded to students standing 1st in Std. XI and XII.
7. Shri.R. Venkatesh Endowment Prize instituted by Shri. R. Venkatesh to be awarded to the student standing 1st in XII and continues his / her education in SIES College of Commerce and Economics.
8. Late Shri. T.S. Narayan Endowment Prize instituted by Shri. T.N. Subramanian to be awarded to the student standing 1st in Std.XII.
9. Amit Iyer Endowment Prize (Annual Contribution) instituted by Ms. Leela S. Iyer to be awarded to the best students in Std. XI and XII.
10. Rashtrabhasha Prachar Sabha Endowment Prize instituted by Rashtabhasha Prachar Sabha for students standing 1st in Hindi in Std. XI and Std. XII and also for the Essay Competition (Hindi).
11. Prof. Uma Ramamurthy Endowment prize instituted by Prof. Uma Ramamurthy to be awarded to the student scoring highest marks in the subjects of Book Keeping and Accountancy & Organisation of Commerce in Std. XII.

DEGREE COLLEGE

UNDER – GRADUATE & POST-GRADUATE COURSES

The College is affiliated to the University of Mumbai.

FOLLOWING ARE THE COURSES OFFERED BY THE COLLEGE

1. B.Com
2. BMS
3. B.Sc (IT)
4. B.Com. (Accounting and Finance)
5. B.Com. (Banking and Insurance)
6. B.Com. (Financial Markets)
7. B.Com. Hons. (International Accounting)
8. M.Com. (Accounts)
9. M.Com. (Banking and Finance)
10. M.Sc(IT)
11. M.Sc (Data Science)
12. Ph.D. (Commerce)
13. M.Com. (Global Wealth Management)
14. M.Com.(Financial Research and Technical Analysis)

The medium of instruction is English.

RULES REGARDING ADMISSION :

1. Must have passed an examination of another University or Body recognized as equivalent there to.
2. Admission to F.Y.(UG) class will start after the declaration of the HSC examination results. Admissions to other classes will start after the declaration of the results of the qualifying examination.
3. All admissions are valid only for one academic year and are required to be renewed by application in the prescribed format for every

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subsequent year of study in college.

4. Normally, a student of this College who has qualified himself / herself for admission to a higher class, will be admitted to such a class, provided an application for the purpose, in the prescribed form, duly filled in, has been received with the necessary fees within the notified period.
5. Once a student is admitted to the College he/she shall be liable to pay the full fees.
6. A student once admitted will be considered as duly enrolled for the academic year unless he/she informs the Principal in writing of his/her intention to leave the College.
7. For admission to any class it is necessary to produce in original.
 - a. Statement of marks.
 - b. The passing certificate of the last examination passed.
 - c. **No Objection Certificate** from the head of the institution last attended in the case of the students from other colleges intending to join SY and TY Classes and also proof of satisfactory attendance.
 - d. Eligibility Certificate in the case of students passing an examination other than HSC examination of the Maharashtra State Board of Secondary and Higher Secondary Education or an examination of any University other than the University of Mumbai, as the case may be.
 - e. Once admitted to this college TC form shall be obtained from the institution and the same shall be submitted to the previous institution by the student and follow up shall be done by the student.
8. Admissions are provisional until duly filled in Enrolment Form / Final Eligibility Certificate / Transfer Certificate is submitted to the College & Final Eligibility Certificate is obtained from the University.

(Rules 3-8 are also applicable to Self Financing Courses.)

ATTENDANCE

Every bonafide learner shall ordinarily be allowed to keep terms for given semester in a program of his enrolment, only if he fulfills at least seventy five percent (75%) of the attendance taken as an average of the total number of lectures, practical, tutorials etc. wherein short and/or long excursions/field visits/study tours organized by the College and supervised by the teachers as envisaged in the syllabus shall be credited to his attendance for the total no. of periods which are otherwise delivered on the material day/s. Further it is mandatory for every learner to have min. 50% attendance for each course and average attendance has to be 75%.

Students/Parents can check the defaulters list displayed on the College notice board and website from time to time.

PAYMENT OF FEES

1. The fees shall be paid online or as per the notice.
2. Caution Money and Library Deposit are required to be paid as may be indicated separately.

CANCELLATION OF ADMISSION & REFUND OF FEES

(DEGREE COLLEGE)

As per the rules of University of Mumbai issued from time to time. For the cancellation of admission and refund of fees, the Identity card, the Library Reader's Tickets (if issued) and the fee receipt shall be surrendered along with the application for refund.

REFUND OF CAUTION MONEY & LIBRARY DEPOSIT

- A. Caution Money and Library Deposit will be refunded (if not forfeited for any reason) to a student when he/she ceases to be a student of the college, provided:
 - i. It is certified that he/she owes no money to the college.
 - ii. He / She has no library books or any other college property in his/her possession.
- B. The Caution Money and Library Deposit will be refunded through online mode RTGS / NEFT.

SCHOLARSHIPS OFFERED

- SEAT
- ESSAR Endowment
- NIHCHAL ISRANI Foundation
- SETH BHOJRAJ Trust

For details, students should refer to Notice Board and Website from time to time.

ENDOWMENT PRIZES : (DEGREE COLLEGE)

1. Late Shri N. Ganapathy Endowment prize awarded to the student securing 1st rank in F.Y.B.Com.
2. Late Smt. Alamelu Ammal and Shri T.S. Vishwanatha Iyer Endowment prize awarded to the student securing 1st Rank in F.Y.B.Com., S.Y.B.Com & T.Y.B.Com Examination.
3. Late Shri. T.P. Shankaranarayanan Endowment prize awarded to the student securing 1st Rank in F.Y.B.Com., S.Y.B.Com. and T.Y.B.Com. Examinations.
4. Late Shri. S Vanchinath Endowment prize awarded to the student securing 1st Rank in F.Y.B.Com., S.Y.B.Com. and T.Y.B.Com. Examinations.
5. Late Shri. Sushiladevi Baldev Raj Gupta Endowment prize awarded to a deserving student.
6. Late Shri. K.A. Raman and Rajam Raman Endowment prize awarded to a deserving student.
7. Late Shri. T.S. Narayanan Endowment prize awarded to the student securing 1st Rank in T.Y.B.Com.
8. Late Smt. Vembubai Appadurai Endowment prize awarded to the student securing 2nd Rank in T.Y.B.Com.
9. SIES High School Ex-Student Association Endowment prize awarded to the student securing 1st Rank in F.Y.B.Com.
10. Late Shri. J. Venkateshwaran Endowment prize awarded to the student securing the highest marks in Economics at T.Y.B.Com.
11. Late Smt. Anandi Radhakrishnan Endowment prize awarded to the Best Student of the College.

12. Late Smt. M.S. Sundaram Endowment prize awarded to a deserving student.
13. Late Smt. Alamelu Swami Endowment prize awarded to the best sports person of the year.
14. Late Smt. Mangalam Gopalkrishnan Endowment prize Awarded to a student for proficiency in Cultural Activities.
15. Late Shri. Padamanabhan Shankar Subramani Endowment prize awarded to a poor and deserving student.
16. Late Smt. Raji Jayaram Mani Endowment prize awarded to a poor and deserving student.
17. Late Shri. Ramniranjan D. Sharma Endowment prize awarded to a deserving student.
18. Late Shri. Annapoorni and T.V. Subramani Iyer Endowment prize awarded to the student securing highest marks in the subject of Financial Accounting and Auditing in T.Y.B.Com.
19. Prof. A.N.G. Rao Endowment prize awarded to the student securing the 1st rank in T.Y.B.Com.
20. Late Shri M.A. Chidambaram prize endowment prize awarded to the student for outstanding performance in Economic in F.Y.B.Com., S.Y.B.Com., and T.Y.B.Com. Examinations
21. Late Parvati T.R.S.Mani endowment prize awarded to a deserving student.
22. Late Parvati T.S.Narayan endowment prize awarded to a deserving student.
23. Late Smt. Ammani Varadhachary endowment prize awarded to a meritorious and deserving student.
24. Late Smt. Prabha Sekhar endowment prize awarded to the student securing highest marks in the subject of Financial Accounting & Auditing Paper – I in the T.Y.B.Com. Examination.
25. Late Shri Manohar Govind Korde endowment prize awarded to the student securing the highest marks in the subjects of Business Law at the S.Y.B.Com. Examination.
26. Late Shri A.N. Subramanian & Mrs. Kanakam Subramanian endowment prize awarded to two deserving students.

27. Endowment prizes for Best Student of M.Com. Part II and T.Y.B.Sc(IT) instituted by a well- wisher.
28. Late Shri T.S. Narayan endowment prize awarded to a deserving student.
29. Late Shri Madhusudan Govind Tambe endowment prize awarded to the student securing highest marks in Direct and Indirect Taxes at the T.Y.B.Com Examination.

B.COM. COURSE

Eligibility

0.2152 : A candidate for being eligible for admission to the three year course leading to the Bachelor of Commerce must have passed the Higher Secondary School Certificate (Std. XII) examination conducted by the different Divisional Board or the Maharashtra State Board of Secondary and Higher Secondary Education with the following subjects :

1. English
2. Any one of the Modern Indian languages or Modern Foreign Languages or any Classical language or Information Technology.
3. Any three subjects from among the subjects mentioned below.
 - i. Economics
 - ii. Book-Keeping and Accountancy
 - iii. Organisation of Commerce and Management
 - iv. Geography
 - v. Mathematics and Statistics
 - vi. Secretarial Practice
4. Environment Education (EVS)

OR

Must have passed the Higher Secondary School Certificate (Std. XII) Examination with vocational subject conducted by the different Divisional Boards of the

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Maharashtra State Board of Secondary & Higher Secondary Education with the following subjects :

1. English
2. Any one Vocational subject carrying 200 marks prescribed for the Higher Secondary School Certificate (Std. XII) Examination from time to time.
3. Any three subjects carrying 100 marks each from among the subjects under the Faculty of Commerce.
4. Environment Education (EVS)

OR

Must have passed the Higher Secondary School Certificate (Std. XII) Examination conducted by the different Divisional Boards of the Maharashtra State Board of Secondary and Higher Secondary Education from Arts and Science streams with the following combination of subjects. However, the discretion of allowing a change of stream from Science / Arts rests with the Principal.

1. English
2. Any one of the Modern Indian Language or Modern Foreign Languages or any Classical language or Information Technology.
3. Any one subject from the following five subjects
 - i. Economics
 - ii. Mathematics
 - iii. Geography
 - iv. Psychology
 - v. Geology
4. Any three subjects carrying 100 marks each from the Arts or Science Faculty.
5. Environment Education (EVS)

OR

Must have passed the Higher Secondary School Certificate (Std.XII) Examination conducted by the different Divisional Boards of the Maharashtra State Board of Secondary and Higher Secondary Education from Arts and Science streams with the following combination of subjects:

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1. English
2. Any one Vocational subject carrying 200 marks.
3. Any one subject from the following five subjects
 - i. Economics
 - ii. Mathematics and Statistics
 - iii. Geography
 - iv. Psychology
 - v. Geology
4. Any two subjects carrying 100 marks each from among the subjects under the faculties of Science.
5. Environment Education (EVS)

OR

Must have passed the Higher Secondary School Certificate (Std.XII) Examination with the Minimum Competency conducted by different Divisional Boards of the Maharashtra State Board of Secondary and Higher Secondary Education from Arts and Science streams with the following combination of subjects:

2. English
3. Any one of the Modern Indian Language or Modern Foreign Languages or any Classical language or Information Technology.
4. General Foundation Course.
5. Any subject carrying 300 marks from the minimum competency based vocational courses prescribed by the Higher Secondary 'School Certificate examination from time to time.

PROGRAM OUTCOMES

PO- 1: After completing three years Degree Course – Bachelor of Commerce (B.Com.) program, students will have a strong foundation in Commerce, Economics, Accounting , Quantitative Methods and Human Resource Management.

PO- 2: Students will acquire practical knowledge, training , professional skills and ethics to build competencies in the area of business and commerce.

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PO- 3: Students will develop commercial, communication , analytical and managerial skills required for workplaces and higher studies .

PO- 4: Students will be able to face global challenges in trade, commerce and industry.

STRUCTURE OF THE B.COM. PROGRAMME WITH CREDIT SYSTEM

YEAR I - SEMESTER I			
Course	Title of the Course	Lectures/ Tutorials	Credit
Core Courses/Commerce Discipline			
1	Accountancy & Financial Management - I	04	03
2	Commerce - I	03	03
3	Business Economics - I	03	03
Allied Courses			
4	Business Communication - I	03 (Tut. - 1 per Batch)	03
5	Environmental Studies - I	04	03
6	Mathematical and Statistical Techniques - I	05 (Tut. - 1 per Batch)	03
Foundation Course (Interdisciplinary)			
7	Foundation Course - I	03	02

YEAR I - SEMESTER II			
Course	Title of the Course	Lectures/ Tutorials	Credit
Core Courses/Commerce Discipline			
1	Accountancy & Financial Management - II	04	03
2	Commerce - II	03	03
3	Business Economics - II	03	03

Allied Courses			
4	Business Communication - II	03 (Tut. - 1 per Batch)	03
5	Environmental Studies - II	04	03
6	Mathematical and Statistical Techniques - II	05 (Tut. - 1 per Batch)	03
Foundation Course (Interdisciplinary)			
7	Foundation Course - II	03	02

BACHELOR OF MANAGEMENT STUDIES (BMS)

This is an integrated course of three years duration. The Course shall be a full time course. The duration of the course shall be six semesters spread over three years.

The course shall consist 39 theory papers and 1 project.

ELIGIBILITY:

A Candidate for being eligible for admission to the BMS Degree Course shall have passed XII Std. examination of the Maharashtra Board of Higher Secondary Education or its Equivalent examination or Diploma in any Engineering branches with two years or three years or four years duration after the SSC conducted by the board of Technical Education, Maharashtra State or its Equivalent examination by securing **minimum 45% marks for general Category in first attempt** at the respective examination and **minimum 40% for the Reserved Category in first attempt**. The college shall not conduct any entrance test in any form and the admissions are purely based on merit duly following the reservation policy as per the norms of Government of Maharashtra. While drawing the merit list weightage has to be given to students from Arts, Commerce and Science Stream at 12th Standard Level. The stream wise weightage to be given is as under

Stream	Commerce	Arts	Science	Diploma in Engineering and Other
Percentage	45%	25%	25%	5%

PROGRAM OUTCOMES

PO- 1: After completing three years Degree Course – Bachelor of Management Studies (BMS) program, students will develop a foundation and understanding of managerial principles and practices.

PO- 2: Students will develop professional, communication, analytical and managerial skills , ethics and practical approach with the use of modern technology.

PO- 3: The students will learn and apply local, national and global management principles and practices.

PO- 4: Students will acquire employability and entrepreneurial skills.

FYBMS

Under Choice Based Credit, Grading & Semester System Course Structure
(Implemented from Academic Year 2020 – 2021)

No. of Courses	Semester I	Credit	No. of Courses	Semester I	Credit
1	Elective Courses (EC)		1	Elective Courses (EC)	
1	Introduction to Financial Accounts	03	1	Principles of Marketing	03
2	Business Law	03	2	Industrial Law	03
3	Business Statistics	03	3	Business Mathematics	03
2	Ability Enhancement Course (AEC)		2	Ability Enhancement Course (AEC)	
2A.	Ability Enhancement Compulsory Course (AECC)		2A.	Ability Enhancement Compulsory Course (AECC)	
4	Business Communication - I	03	4	Business Communication - II	03
2B.	* Skill Enhancement Course (SEC)		2B.	* Skill Enhancement Course (SEC)	
5	1. Foundation Course - I	02	5	1. Foundation Course - II	02

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3	Core Course (CC)		3	Core Course (CC)	
6	Foundation of Human Skills	03	6	Business Environment	03
7	Business Economics - I	03	7	Principles of Management	03
Total Credits		20	Total Credits		20

BACHELOR OF SCIENCE –IT (B.Sc.IT)

This is an integrated course of three years duration. The course shall be a full time course. The duration of the course shall be six semesters spread over three years. The course includes 30 theory papers and one project work to be done in the sixth semester preferably in the Software organization/Institution /Research organization.

GUIDELINES FOR ELIGIBILITY

A candidate for being eligible for admission to the degree course in Bachelor of Science – Information Technology shall have passed XII standard examination of the Maharashtra Board of Secondary and Higher Secondary education or its equivalent with **Mathematics as one of the subjects and should have secured not less than, 45% marks in aggregate in case of open category student and 40% marks in aggregate in case of reserved category candidates at one and the same sitting.**

OR

Candidates who have passed Diploma in Computer Engineering / Computer Science / Computer Technology/ Information Technology / Electrical, Electronics / Allied Branches, Mechanical and Allied Branches, Civil and Allied Branches of Engineering are eligible for admission to the first year of the B.Sc.(IT) degree

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course. However, the diploma should be recognized by the Maharashtra State Board of Technical Education or any other recognized government body. Minimum marks required is 45% aggregate for open category candidates and 40% aggregate for reserved category candidates.

AND

Students with post HSC- Diploma in computer Engineering / Computer Science / Computer Technology will be eligible for direct admission to the second Year of B.Sc(IT). However, the Diploma should be recognized by the Maharashtra State Board of Technical Education or any other recognized government body.

PROGRAM OUTCOMES

PO- 1: After completing three years Degree Course – Bachelor of Science (Information Technology) (B.Sc.-IT) program, students will develop foundational knowledge of computer programming.

PO- 2: Students will develop professional, communication, analytical and managerial skills, ethics and practical approach with the use of modern technology.

PO- 3: Students will learn to apply knowledge of practical and theoretical concepts for developing software.

PO- 4: Students will acquire employability skills to serve as Programmers / Software Engineers / System Administrators / to give technical support for different systems.

Semester - I			
Course Code	Course Type	Course Title	Credits
USIT101	Core Subject	Imperative Programming	2
USIT102	Core Subject	Digital Electronics	2
USIT103	Core Subject	Operating Systems	2
USIT104	Core Subject	Discrete Mathematics	2
USIT105	Ability Enhancement Skill Course	Communication Skills	2

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USIT1P1	Core Subject Practical	Imperative Programming Practical	2
USIT1P2	Core Subject Practical	Digital Electronics Practical	2
USIT1P3	Core Subject Practical	Operating Systems Practical	2
USIT1P4	Core Subject Practical	Discrete Mathematics Practical	2
USIT1P5	Ability Enhancement Skill Course Practical	Communication Skills Practical	2
Semester - II			
Course Code	Course Type	Course Title	Credits
USIT101	Core Subject	Object Oriented Programming	2
USIT102	Core Subject	Microprocessor Architecture	2
USIT103	Core Subject	Web Programming	2
USIT104	Core Subject	Numerical and Statistical Methods	2
USIT105	Ability Enhancement Skill Course	Green Computing	2
USIT1P1	Core Subject Practical	Object Oriented Programming Practical	2
USIT1P2	Core Subject Practical	Microprocessor Architecture Practical	2
USIT1P3	Core Subject Practical	Web Programming Practical	2
USIT1P4	Core Subject Practical	Numerical and Statistical Methods Practical	2
USIT1P5	Ability Enhancement Skill Course Practical	Green Computing Practical	2
Total Credits			20

B.COM. (ACCOUNTING AND FINANCE)

- i. The course shall be a full time course. The duration of the course shall be six semesters spread over three years.
- ii. The course shall consist of 39 subjects and 1 project.

ELIGIBILITY :

Ordinance

- i. A Candidate for being eligible for the Bachelor of Commerce (Accounting & Finance) Degree course shall have passed Std. XII Examination of the Maharashtra Board of Higher Secondary Education or its equivalent and secured **not less than 45% marks in aggregate at one and the same sitting (40% in case of reserved category)**

PROGRAM OUTCOME

PO- 1: After completing three years Degree Course – Bachelor of Commerce (Accounting and Finance) (B.Com. A&F) program, students will develop a foundation of accounting and finance related practices.

PO- 2: Students will develop professional, communication, analytical and managerial skills, ethics and practical approach with the use of modern technology.

PO- 3: Students will enhance their employability in the field of accounts, finance and other allied subjects like taxation, financial management, etc .

PO- 4: Students will be exposed to additional avenues for self- employment to exploit newer opportunities in the field of accounts, finance and allied fields there by face global challenges in trade, commerce and industry.

F.Y.B.COM (ACCOUNTING & FINANCE)

Under Choice Based Credit, Grading & Semester System Course Structure
(Implemented from Academic Year 2020 – 21)

**SIES COLLEGE OF COMMERCE AND ECONOMICS
(AUTONOMOUS)**

No. of Courses	Semester I	Credits	No. of Courses	Semester II	Credits
1	Elective Courses (EC)		1	Elective Courses (EC)	
1	Financial Accounting (Elements of Financial Accounting) - I	03	1	Financial Accounting (Special Accounting Areas) - II	03
2	Cost Accounting (Introduction and Element of cost) - I	03	2	Auditing (Introduction and Planning) - I	03
3	Financial Management (Introduction to Financial Management) - I	03	3	Taxation - I (Indirect Taxes I)	03
2	Ability Enhancement Courses (AEC)		2	Ability Enhancement Courses (AEC)	
2A	Ability Enhancement Compulsory Course (AECC)		2A	Ability Enhancement Compulsory Course (AECC)	
4	Business Communication - I	03	4	Business Communication - II	03
2B	*Skill Enhancement Courses (SEC)		2B	**Skill Enhancement Courses (SEC)	
5	1. Foundation Course - I	02	5	1. Foundation Course - II	02
3	Core Courses (CC)		3	Core Courses (CC)	
6	Commerce (Business Environment) - I	03	6	Business Law (Business Regulatory Framework) - I	03
7	Business Economics - I	03	7	Business Mathematics	03
Total Credits		20	Total Credits		20

B.COM. (BANKING AND INSURANCE)

- i. The Course shall be a full time course. The duration of the Course shall be Six Semester spread over three years.
- ii. The Course shall consist of 39 subjects & 1 project.

ELIGIBILITY :

- i. A Candidate for being eligible for admission to the Bachelor of Commerce (Banking & Insurance) Degree Course shall have passed Std. XII. Examination of Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent and secured **not less than 45% marks in aggregate (40% in case of reserved category) at one & the same sitting.**

PROGRAM OUTCOMES

PO- 1: After completing three years Degree Course – Bachelor of Commerce (Banking and Insurance) (B.Com. B&I) program, students will develop a foundation in Banking and Insurance related area.

PO- 2: Students will develop professional, communication, analytical and managerial skills, ethics and practical approach with the use of modern technology.

PO- 3: Students will learn various legislations and regulations, operational aspects and reforms in Banking and Insurance Industry.

PO- 4: Students will acquire employability skills to exploit opportunities in the field of Banking and Insurance.

B.COM (BANKING & INSURANCE) PROGRAMME

Under Choice Based Credit, Grading & Semester System Course Structure
(Implemented from Academic Year 2020 – 21)

**SIES COLLEGE OF COMMERCE AND ECONOMICS
(AUTONOMOUS)**

No. of Courses	Semester I	Credits	No. of Courses	Semester II	Credits
1	Elective Courses (EC)		1	Elective Courses (EC)	
1	Financial Accounting (Elements of Financial Accounting) - I	03	1	Financial Accounting (Special Accounting Areas) - II	03
2	Cost Accounting (Introduction and Element of cost) - I	03	2	Auditing (Introduction and Planning) - I	03
3	Financial Management (Introduction to Financial Management) - I	03	3	Taxation - I (Indirect Taxes I)	03
2	Ability Enhancement Courses (AEC)		2	Ability Enhancement Courses (AEC)	
2A	Ability Enhancement Compulsory Course (AECC)		2A	Ability Enhancement Compulsory Course (AECC)	
4	Business Communication - I	03	4	Business Communication - II	03
2B	*Skill Enhancement Courses (SEC)		2B	**Skill Enhancement Courses (SEC)	
5	Foundation Course - I	02	5	Foundation Course - II	02
3	Core Courses (CC)		3	Core Courses (CC)	
6	Commerce (Business Environment) - I	03	6	Business Law (Business Regulatory Framework) - I	03
7	Business Economics - I	03	7	Business Mathematics	03
Total Credits		20	Total Credits		20

B.COM.(FINANCIAL MARKETS)

- i. The course shall be a full time course. The duration of the course shall be six semester spread over three years.
- ii. The course shall consist of 39 modules & 1 project.

ELIGIBILITY

- i. A candidate for being eligible for admission to the Bachelor of Commerce (Financial Markets) Degree Course shall have passed XII Std. examination of the State Board of Secondary and Higher Secondary Education or its equivalent and secured not less than **45% marks in the aggregate (40% in case of Reserved Category) at one and the same sitting.**

PROGRAM OUTCOMES

PO- 1: After completing three years Degree Course – Bachelor of Commerce (Financial Markets) (B.Com. FM) program, students will acquire foundational knowledge of the role and structure of the Financial Markets and different components.

PO- 2: Students will develop professional, communication, analytical and managerial skills, ethics and practical approach with the use of modern technology.

PO- 3: The students will learn to apply the concepts and functions of different types of financial instruments.

PO- 4: The students will acquire employability and entrepreneurial skills to exploit opportunities and to pursue careers and higher studies in the field of finance and financial markets

B.COM (FINANCIAL MARKETS) PROGRAMME

Under Choice Based Credit, Grading & Semester System Course Structure
(Implemented from Academic Year 2020 – 21)

No. of Courses	Semester I	Credits	No. of Courses	Semester II	Credits
1	Elective Courses (EC)		1	Elective Courses (EC)	
1	Financial Accounting - I	03	1	Financial Accounting - II	03
2	Introduction to Financial System	03	2	Principles of Management	03
3	Business Mathematics	03	3	Business Statistics	03
2	Ability Enhancement Courses (AEC)		2	Ability Enhancement Courses (AEC)	
2A	Ability Enhancement Compulsory Course (AECC)		2A	Ability Enhancement Compulsory Course (AECC)	
4	Business Communication - I	03	4	Business Communication - II	03
2B	*Skill Enhancement Courses (SEC)		2B	**Skill Enhancement Courses (SEC)	
5	Foundation Course - I	02	5	Foundation Course - II	02
3	Core Courses (CC)		3	Core Courses (CC)	
6	Business Environment	03	6	Environmental Science	03
7	Business Economics - I	03	7	Computer Skills - I	03
Total Credits		20	Total Credits		20

B.Com (Hons.) in International Accounting

B.Com (Hons.) in International Accounting is a fulltime specialised program spreading over 6 semesters over 3 years. The program's curriculum is based on ACCA - IFRS (International Financial Reporting Standards). The program aims at specializing students to International Accounting / IFRS (International Financial Reporting Standards) to develop the career of the students in the field of Global Accounting, Finance and Leadership thereby extending global recognition and career opportunities in INDIA and across 179 Countries. With B.Com (Hons.) in International Accounting core qualification offering students a well-rounded 360 Degree Technical and Business driven knowledge which will enable them to learn everything that would support their implementation and productivity in the

SIES COLLEGE OF COMMERCE AND ECONOMICS (AUTONOMOUS)

practical scenario. The program consists of Core subjects, specialisations and focused approach on student transformation through Business Skill driven learning delivered by experienced faculties, domain experts and leaders from the Industry. Degree will add 2x higher value in their Career Portfolio. Apart from the globally recognised ACCA Degree (post ACCA examination); the program will also offer them certification from NSE, NISM in Financial literacy subjects ,Business Analytics training certified by IBM will add further Global recognition to their Skills On successful completion of B.Com (Hons.) in International Accounting qualification a student can be employed in the Big 4 accounting Firms, Global Banks, Financial Institutions & government regulators.

ELIGIBILITY

- i.** A candidate for being eligible for admission to the Bachelor of Commerce (Financial Markets) Degree Course shall have passed XII Std. examination of the State Board of Secondary and Higher Secondary Education or its equivalent and secured not less than **45% marks in the aggregate (40% in case of Reserved Category) at one and the same sitting.**

PROGRAM OUTCOMES

PO- 1: Learners will develop a foundation of global accounting and finance related practices.

PO- 2: Learners will develop well-rounded technical and business driven knowledge enabling them to learn everything that would support their implementation and productivity in the practical scenario.

PO- 3: Learners will develop professional personality and learn business analytical skills all aimed towards covering a 360 degree knowledge and skill enhancement to perform your role in the areas of Global Accounting, Finance, Business Management and Entrepreneurship.

PO- 4: Learners will be able to relate to global challenges and be exposed to newer avenues in the field of accounts, finance and allied fields.

PO- 5: Learners will become Skilled Workforce competent to execute Global Accounting and Finance processes for organisations in INDIA and Globally.

B.Com (Hons.) in International Accounting PROGRAMME

Under Choice Based Credit, Grading & Semester System Course Structure
(Implemented from Academic Year 2022 - 23)

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(AUTONOMOUS)**

No. of Courses	Semester I	Credits	No. of Courses	Semester II	Credits
1	Core Courses (CC)		1	Core Courses (CC)	
1	Financial Accounting (FA)	4	1	Management Accounting (MA)	4
2	Business in Technology (BT)	4	2	Performance Management (PM)	4
3	Business Economics – Micro	3	3	Business Economics – Macro	3
2	Ability Enhancement Courses (AEC)		2	Ability Enhancement Courses (AEC)	
4	NSE – Capital Markets – (Certification)	3	4	Equity & Derivatives	3
5	Business Communication	3	5	Business Environment (IIMS)	3
3	Skill Enhancement Courses (SEC)		3	Skill Enhancement Courses (SEC)	
6	Excel & Advanced Excel	3	6	Accounting Tally ERP	3
Total Credits		20	Total Credits		20

Passing Standard

The learners to pass a course shall have to obtain a minimum of 50% marks in aggregate for each subject where the subjects consist of Internal Assessment / Continuous Evaluation and Semester End Examination.

The learners shall obtain minimum of 50% marks (i.e. 20 out of 40) in the Internal Assessment / Continuous Evaluation and 50% marks in Semester End Examination (i.e. 30 Out of 60) separately, to pass the course and minimum of Grade E to pass a particular semester. A learner will be said to have passed the course if the learner passes the Internal Assessment / Continuous Evaluation and Semester End Examination together.

POST GRADUATE PROGRAMMES

M.COM

The course shall be a full time course spreading over two years.

ELIGIBILITY

A Candidate for being eligible for admission to the Master of Commerce Degree Course shall have passed B.Com or BMS or B.Com (B&I) or B.Com(A&F) or B.Com(FM) examinations of the University of Mumbai or any other University recognized by the U.G.C.

PROGRAM OUTCOMES for M.Com. (Accountancy)

PO- 1: Students will build proficiency and specialize in Accountancy and related fields.

PO- 2: Students will upgrade and strengthen analytical and research skills.

PO- 3: Students will apply acquired knowledge in an ethical manner in the professional sphere.

PO- 4: Students will acquire employability skills for Industry and Academics.

PROGRAM OUTCOMES for M.Com. (Banking and Finance)

PO- 1: Students will build proficiency and specialize in Banking and Finance related fields.

PO- 2: Students will upgrade and strengthen analytical and research skills.

PO- 3: Students will apply acquired knowledge in an ethical manner in the Banking and Finance sector.

PO- 4: Students will acquire employability skills for Industry and Academics.

MASTER OF COMMERCE (M.COM.) PROGRAMME

Under Choice Based Credit, Grading & Semester System Course Structure

M.COM - I

(Implemented from Academic Year 2020 - 21)

No. of Courses	Semester I	Credits	No. of Courses	Semester II	Credits
1	Core Courses (CC)		1	Elective Courses (EC)	
1	Strategic Management	06	1	Research Methodology for Business	06
2	Economics for Business Decisions	06	2	Macro Economics Concepts & Applications	06
3	Cost Management & Accounting	06	3	Corporate Finance	06
4	Business Ethics & Corporate Social Responsibility	06	4	E-Commerce	06
Total Credits		24	Total Credits		24

M.SC(IT)

M.Sc.(IT) is a full time course spreading over two years. It consists 16 subjects and 1 project.

ELIGIBILITY

The Candidate must have passed the B.Sc. degree in Information Technology of the University of Mumbai or any recognized University with minimum 45% marks or B.Sc. (Computer Sci.) with minimum 45% marks or BE degree in any branch with 45% marks or B.Sc.(Maths) with minimum 45% marks or B.Sc.(Physics) with minimum 45% marks or B.Sc.(Statistics) with minimum 45% marks or B.Sc. (Electronics) with minimum 45% marks.

PROGRAM OUTCOMES

PO- 1: Students will build proficiency and specialize in IT related fields.

PO- 2: Students will upgrade and strengthen analytical and research skills.

PO- 3: Students will apply acquired knowledge and observe professional and cyber ethics to protect industrial, social and cultural ethos.

PO- 4: Students will enhance employability skills for Industry and Academics

SUBJECTS :

FIRST YEAR

Semester I

1. Data Mining
2. Distributed System
3. Data Analysis Tools
4. Software Testing

Semester II

1. Mobile Computing
2. Advanced Computer Networks
3. Cloud Computing & Ubiquitous Systems
4. Advanced Database Systems



M SC (DATA SCIENCE)

M.Sc.(DS) is a full time course spreading over two years. It consists of 14 subjects, 1 internship and 1 project.

ELIGIBILITY

The Candidate must have passed B.Sc. (Information Technology), B.Sc. (Computer Science), B.Sc. (Mathematics), B.Sc. (Statistics), B.Sc. (Physics), B.Sc. (Electronics) or B.C.A. From any recognized university in India. It is mandatory that all students should have done Calculus and Linear Algebra course during their graduation.

PROGRAM OUTCOMES

PO- 1: Students will acquire proficiency in the field of Data Science.

PO- 2: Students will upgrade and strengthen analytical and research skills.

PO- 3: Students will apply acquired knowledge, tools, techniques and ethics in the professional sphere .

PO- 4: Students will enhance employability skills for Industry and Academics.

SUBJECTS:

FIRST YEAR

Semester I

1. Statistical methods and Linear Programming
2. Advanced Database Management system
3. Data Mining for Business Intelligence
4. Data Science – I

Semester II

1. Advanced Statistical Methods
2. Machine Learning
3. Linear Algebra
4. Research Methodology

Master of Commerce (Global Wealth Management)

Master of Commerce (Global Wealth Management) is a fulltime specialized program spreading over 4 semesters over 2 years. The program is focused towards helping students understand the global wealth management landscape to align financial products in line with clients' financial objectives. The program not only aims at specializing a student in handholding clients through their investment journey and achieving their financial goals, but it also includes the learnings in the areas of life cycle management and estate planning. The program consists of 15 subjects, 1 midterm assisted internship and 1 research based project. On successful completion of master's degree program a student can be employed In the field of wealth advisory outfits, assets management companies, broking, insurance, banking, advisory business and many more.

ELIGIBILITY

- i. A Candidate for being eligible for admission to the Master of Commerce (Global Wealth Management) Degree should possess a valid bachelor's degree from any recognised university in India or Abroad.
- ii. An entrance test will be conducted on General and Logical Aptitude.
- iii. The selected students will go through an interview process

PROGRAM OUTCOMES

PO- 1: Learners will acquire in-depth understanding on the personal and commercial financial analysis.

PO- 2: Learners will gain exposure to real life situations through case-studies, role plays, discussions and presentations in various aspects of investments & risk.

PO- 3: Learners will be equipped specific skills required for managing wealth at significant level.

PO- 4: Learners will be trained to adopt an holistic view to real life business situations

PO- 5: Learners will acquire skills required to work in a finance function of any organization as well as beginning a new entrepreneurial journey.

PO- 6: Industry can recruit knowledgeable candidates in the field of wealth management nationally and globally

M.Com (Global Wealth Management) PROGRAMME

Under Choice Based Credit, Grading & Semester System Course Structure
(Implemented from Academic Year 2022 - 23)

No. of Courses	Semester I	Credits	No. of Courses	Semester II	Credits
1	Core Courses (CC)		1	Core Courses (CC)	
1	Indian and Global Financial Economics	6	1	Quantitative Methods in Finance	6
2	Indian and Global Financial System	6	2	Alternative Investments	6
3	Regulatory Requirements and Ethics of Financial Markets	6	3	Behavioural Finance and Investors' Psychology	6

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(AUTONOMOUS)**

4	Indian and Global Taxation on Investments	6	4	Introduction to Global Wealth Management and Financial Research and Technical Analysis	6
Total Credits		24	Total Credits		24

Master of Commerce (Financial Research and Technical Analysis)

Master of Commerce (Financial Research and Technical Analysis) is a fulltime specialised program spreading over 4 semesters over 2 years. The program is focused towards helping students understand the areas of financial research and technical analysis for aligning financial products in line with clients' financial objectives. The program not only aims at specializing a student in handholding clients through their investment journey and achieving their financial goals, but it also includes the learning in the domain of research report writing, designing and testing strategies along with theories of market dynamics. The program consists of 15 subjects, 1 midterm assisted internship and 1 research based project. On successful completion of master degree program a student can be employed in the field of wealth advisory outfits, assets management companies, broking, insurance, banking, advisory business and many more.

ELIGIBILITY

- i. A Candidate for being eligible for admission to the Master of Commerce (Global Wealth Management) Degree should possess a valid bachelor's degree from any recognised university in India or Abroad.
- ii. An entrance test will be conducted on General and Logical Aptitude.
- iii. The selected students will go through an interview process

PROGRAM OUTCOMES

PO- 1: Learners will acquire in-depth understanding on financial research and technical analysis.

PO- 2: Learners will gain exposure to real life situations through case-studies, role plays, discussions and presentations in various aspects of investments & risk.

PO- 3: Learners will be equipped specific skills required for financial research and technical analysis at significant level.

PO- 4: Learners will be trained to adopt an holistic view to real life business situations

PO- 5: Learners will acquire skills required to work in a finance function of any organization as well as beginning a new entrepreneurial journey.

PO- 6: Industry can recruit knowledgeable candidates in the field of research analyst and technical analyst nationally and globally

M.Com (Financial Research and Technical Analysis) PROGRAMME
Under Choice Based Credit, Grading & Semester System Course Structure
(Implemented from Academic Year 2022 – 23)

No. of Courses	Semester I	Credits	No. of Courses	Semester II	Credits
1	Core Courses (CC)		1	Core Courses (CC)	
1	Indian and Global Financial Economics	6	1	Quantitative Methods in Finance	6
2	Indian and Global Financial System	6	2	Alternative Investments	6
3	Regulatory Requirements and Ethics of Financial Markets	6	3	Behavioural Finance and Investors' Psychology	6

**SIES COLLEGE OF COMMERCE AND ECONOMICS
(AUTONOMOUS)**

4	Indian and Global Taxation on Investments	6	4	Introduction to Global Wealth Management and Financial Research and Technical Analysis	6
Total Credits		24	Total Credits		24

EXAMINATIONS (PG COURSES) :

60:40 Pattern of examinations is followed.

- 1. The 40 marks of Internal evaluation are divided into 20 marks Internal Test and 20 marks are assigned for Project/Assignment/Viva/Presentations, etc.**
- 2. Semester end Examination is conducted for 60 marks at the end of each term.**
- 3. A student is required to obtain 40% marks separately for passing under each head i.e 16/40 for Internals and 24/60 for Externals.**

COLLEGE CODE OF CONDUCT

(JUNIOR & DEGREE)

GENERAL :

1. Every student shall obtain, on admission, his/her identity card. The procedure for obtaining the identity card will be put on the Notice Board/Website. The Student shall always wear the I-card in person and shall present it for inspection when demanded by any staff of the college. No student shall be allowed to attend lectures, tutorials, practicals, extra & co-curricular activities etc., unless he /she has his/her Identity Card in person.
2. Student shall attend lectures, tutorials, practicals and seminars according to the time-table on the working days of the college. Attendance norms as per university to be followed.
3. In case of illness, a student should apply for leave as soon as possible with a doctor's certificate attached with the application from parents and shall report himself/herself to the class teacher/course coordinator.
4. Conduct of students in the classrooms as well as on the premises of the College shall be such as will cause no disturbance to the fellow students or to other classes.
5. Students should not loiter in the College premises during and after lecture hours.
6. **SMOKING/SPITTING IN THE COLLEGE PREMISES IS STRICTLY PROHIBITED.**
7. Students shall do nothing either inside or outside the College that will in any way interfere with the orderly administration, discipline & reputation of the college.
8. No society or association shall be formed in the College and no person invited to attend a meeting without the Principal's prior permission.
9. **No student can collect any money as contribution for picnic, trip, educational visit to some place, get together, study notes, charity or any other activity without the prior sanction of the Principal. Students are advised not to make any payment/contribution to**

outsiders who try to collect money without the prior permission of the Principal within the College premises.

10. No student shall be allowed to take active part in politics.
11. No student shall communicate any information or write about matters dealing with the College administration to the press without permission of the College authorities.
12. Students are expected to take proper care of College property and help in keeping the premises neat and tidy. Damage to the property of the College, e.g. disfiguring walls, doors, fittings or breaking furniture etc., is a breach of discipline and will be duly punished.
13. Students should not leave their books, valuables and other belonging in their classrooms / Laboratories / Library whenever they go for any reason. They are advised to carry their books, valuables and other belonging with them.
14. The College is not responsible for the loss of property. Any student finding the lost property should deposit it in the Office. The owner should claim it at the Office counter on the following day, after due identification.
15. Students applying for certificates, testimonials, etc., and those requiring the Principal's signature on any kind of documents or application should first contact the office of the College. No papers should be brought by students directly to the Principal for his/her signature.
16. Those requiring certificate or testimonials in regard to their performance and progress in a subject or activity should apply to the Head of the Department or the Professor concerned.
17. If for any reason, the continuance of a student in the College is in the opinion of the Principal, detrimental to the best interests of the College, the Principal can ask such a student to leave the College without giving reasons. His/her decision shall be final.
18. Students joining the College are, by the very fact, supposed to accept and observe all the rules and regulations of the College and to submit to the normal enforcement of the same to the satisfactions of the Principal whose decision in this regard shall be final.
19. Matters not covered by the existing rules shall rest at the absolute discretion of the Principal.

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20. **Use of the mobile in the classrooms during lectures & practicals and in the library is strictly prohibited.** If any student is caught using the mobile phone inside the College premises, the mobile phone shall be seized and will be given back only on his/her paying a fine of Rs.500/- to Rs. 1000/- after following the procedure.
21. Application for any certificate and railway concession should be applied three days in advance. For transcript, the application should be submitted in the office two weeks in advance.
22. **Any student who wish to leave the College should submit a written application duly signed by the parent and student to the College office.**
23. Students should participate in all the surveys conducted by the College for assessing students satisfaction, academic performance etc.
24. While there is no dress code, every student is expected to dress decently. The College authorities can evict any student for indecent dressing. The decision of the principal with regard to obscenity, decency etc., in relation to dress shall be final.
25. The students will be prevented from appearing at the University examination if they do not satisfy the following conditions:
 - i. Obtaining at least pass percentage at all College examinations OR allowed to keep terms as per University norms.
 - ii. Attendance of at least 75% at lectures, practical & tutorials.
26. The students should maintain proper decorum in and around College campus and are expected to be decently dressed. Disciplinary action will be taken for any form of misbehavior and students will be penalized for causing or being a cause of any damage to College property.
27. **Parents and guardians are informed that in case of revision of fees, the students shall be required to pay the difference in fees as decided by the Management / University of Mumbai/Shikshan Shulka Samiti from time to time.**
28. Parents/guardians are requested to bear in mind that the decision of the Principal regarding withdrawal of examination form or cancellation of admission in case of violation of rules of College will be FINAL and BINDING.

CO-CURRICULAR AND EXTRA CURRICULAR ACTIVITIES

➤ **STUDENT COUNCIL**

The students' Council of which the Principal is the President looks after the welfare of the students and works to promote and co-ordinate the extra-curricular activities of different students associations for better corporate life.

➤ **NSS**

The NSS unit gives the students an opportunity to develop the qualities of leadership and sense of social consciousness in them. Students are directed to different social institutions like homes for the blind, orphanages, general hospitals and to the nearby slum areas to mitigate the sufferings of the persons there. Camps are arranged during the vacations in the city or in nearby villages. Students who complete 120 hours of social work are entitled to be awarded 10 grace marks in their first appearance at the examination as laid down under ordinance 229.

➤ **NCC**

The College provides an opportunity to students (both boys and girls) to join the NCC unit of SIES College of Arts, Science and Commerce'(Autonomous). Successful candidates are entitled to be awarded 10 grace marks at their first appearance at the examination as laid down under ordinance 229.

➤ **SPORTS ACTIVITIES**

The Gymkhana committee aims at encouraging students to participate in games and sports and at enhancing their sports and athletic skills. Annual Athletic meet is conducted to encourage students.

It conducts various tournaments within the College and sends out students to represent the College in various intercollegiate and other competitions. The students participating in the Sports Events at University/Inter University/Inter-State/National/International level are entitled to an award of 10 grace marks at their first appearance at the examinations as laid down under ordinance 229.

➤ **EDUCATIONAL TOURS / INDUSTRIAL VISITS / FIELD VISITS**

The College does not organize any trip or picnic. However, educational tours and excursions which form a part of the curriculum are arranged to enable students to gain practical knowledge. Students going on such tours are required to produce a 'No Objection Certificate' undertaking in the prescribed form, from their parents/guardians.

➤ **INTERNAL COMPLAINTS CELL**

It works towards prevention and redressal of sexual harassment on campus.

➤ **FORUMS**

For the overall development of students, various forums like Commerce Forum and Speakers' Forum organize personality development courses, quizzes, group discussions, lectures, talks by eminent personalities and career fair 'Disha'.

➤ **DEPARTMENT OF LIFE LONG LEARNING AND EXTENSION (DLLE)**

DLLE unit of the College encourages students in various activities like Poster Competition, Street Play Competition, Research Paper Presentation, etc. Students are involved in various extension projects.

➤ **CULTURAL ASSOCIATION**

The Cultural association encourage and trains students to take part in various intra and inter-collegiate, intra & inter university cultural programmes and organizes different programmes throughout the year. It also organizes the College Annual day.

➤ **NATURE CLUB**

Trekking, forest sensitization programmes, tree plantation, organizing exhibitions, creating awareness relating to environmental issues are some of the activities carried out by the Nature Club.

➤ **GRIEVANCE REDRESSAL CELL**

Any student of the College can approach the Grievance Redressal cell for his/her grievance. However anonymous complaints shall not be entertained.

➤ **WOMEN'S DEVELOPMENT CELL**

It organizes various programmes for the welfare of girl students.

➤ **MARATHI VANGMAYA MANDAL**

The Marathi Vangmaya Mandal enthusiastically organizes the "Marathi Bhasha

Diwas” every year by encouraging students to participate in various cultural events.

➤ **PLACEMENT CELL**

The Placement Cell mediates between industry and students in conducting aptitude tests, group discussions and personal interview and also arranges placements.

➤ **INTERNSHIP CELL**

The College encourages students to opt for internship during Diwali and summer vacations.

➤ **DISCIPLINE COMMITTEE & ANTI-RAGGING CELL**

The overall discipline of the College is monitored by the discipline committee and anti ragging cell.

➤ **INTER COLLEGIATE INTERACTIONS**

To encourage more interaction, the College organizes various inter collegiate festivals seminars / workshops. The students are encouraged and guided to organize and take all such activities.

➤ **ADD ON COURSES / PROGRAMME**

- ✓ VALUE EDUCATION – Indian Ethos in Practice
 - ✓ LIFE SKILLS - Self Defense , Hands on Training for Girls
 - ✓ FINANCIAL LITERACY – NISM / NCFM / BSE Certification courses
 - ✓ CIMA Finance Leadership Program
 - ✓ TALLY ERP-9 / MS EXCEL
 - ✓ GST / Filing of Income Tax Returns
 - ✓ Digital Marketing
 - ✓ Chartered Financial Experts (CFX)
 - ✓ Diploma in Accounting and Finance
- ✓ IT SKILLS –
- Cyber Security Essentials
 - Introduction to Cloud
 - Introduction to Emerging Technologies

- Block chain Essentials
- Introduction to Cloud
- IBM Cloud
- Enterprise Design Thinking Co-creator

FACILITIES AVAILABLE

❖ LIBRARY

Apart from providing reading material for all subjects offered in the syllabus, the library also has a rich collection of literacy works, magazines, journals, etc, in English, Hindi, Marathi and Tamil. Scholar Cards are given for the top ten merit ranker online databases. Online databases like NLIST and J-Gate are subscribed to provide e-resources.

❖ COMPUTER LAB

College has 4 fully equipped and modernized computer labs having the necessary software and operating systems. Internet surfing facilities are also available to students.

❖ STUDENTS' AID FUND & BOOK BANK (Only for B.Com. Degree College)

The committee interviews students on the basis of economic criteria and academic performance and sanctions recommended books for each academic year.

❖ COLLEGE CANTEEN

The college canteen is situated on the ground floor of the College building.

❖ COUNSELLING

The College offers free counseling services through qualified counselor on campus.

THE STUDENTS ARE HEREBY INFORMED THAT

1. Ragging of any kind is forbidden in and around the campus as it is an offence punishable by law as per the recent Supreme Court Judgement. Any incident of ragging should be reported to the Principal for immediate action.
2. Sexual harassment is an offence punishable by law and is strictly forbidden.
3. Smoking, Spitting, use of alcohol and drugs in the College premises is strictly prohibited.

4. Use of Mobile Phone during Lectures, Tutorials, Practicals and in the library is prohibited.
5. Students shall not loiter in the College premises while the classes are on.
6. They should follow the Dress Code. Students should be decently dressed. Half, three fourth, mini, micro pant / skirts to be avoided. Plunging neck line & short tops to be strictly avoided.
7. Students are required to check notice boards and College website on a regular basis.

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